

INSTRUCTIONS FOR MOBILE PRINTING

The mobile printing system sends documents via email.

DISCLAIMER: Not all documents will print with the mobile printing system, especially secure, password protected documents.

Forward the email message your document is attached to
valleybw@libdataprint.com for **Black & White prints**
valleycolor@libdataprint.com for **Color prints**

If this option does not work,

you may need to open your document on your phone and find the share option to send it through your email. Use the email address above.

You might also need to connect to the library's WiFi network for your email to go through to the mobile printing system. Check at the front desk for the WiFi info.

IMPORTANT STEP: Please check your email inbox for a message from **LibData Printing Service**. When you receive this message the print job is ready for you to retrieve from the print station using the email address you sent it from. The print job will be available in the print queue for the next three hours.

COST FOR PRINTING: B&W pages are \$.10 each; color pages are \$.50 each. Patrons receive \$1.00 of free prints per day.

QR CODE - B & W PRINTS	QR CODE - COLOR PRINTS
	

